

# TEMPLATE FOR YOUR LETTER TO YOUR SENATE REPRESENTATIVE:

*Your name*  
*Your address*

*Date, year*

Senator *their name*  
*Local District office address*

Dear Senator *their name*,

*Sentence 1: This letter is to urge you to...*

**OR** *I am writing to request that you...*

**OR** *The reason for this letter is to encourage you to...*

**Introduce a Bill into the Senate to establish a cabinet-level Department of Peace and Nonviolence.**

*Sentence 2: I understand that...*

**OR** *My information is that...*

**OR** *It is expected that...*

**H.R. 808 was introduced into the House of Representatives on February 5, 2007, to establish a Department of Peace and Nonviolence.**

*Sentence 3: I am personally concerned that...*

**OR** *I strongly feel that...*

**OR** *It is time that we....*

Fill in the blank:

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*Sentence 4: The Department of Peace and Nonviolence Bill will ...*

**OR** *The proposed Department of Peace and Nonviolence would...*

**OR** *The DOP Bill contains provisions to...*

Fill in the blank with something about the Bill that links to your Sentence 3:

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*Sentence 5: I genuinely appreciate the role you play in shaping our country.*

**OR** *Thank you for all you do as our representative in Washington.*

**OR** *Thank you for your efforts to make peace a reality in our lifetime.*

**Respectfully, OR Warm regards, OR Sincerely,**

SIGN HERE

**Print your name LEGIBLY under your signature.**